

EMERGENCY RESPONSE PLAN

Engineers Construction, Inc.
A.C. Paving Corporation
ECI Directional Drilling, Inc.
ECI Rail Constructors, Inc.

Chain of Command

Alarms & Communication System

Evacuation Procedures/Routes

System to Account for Personnel

Site Access and Control

Handling the Media

Drills & Review

Preface

The Company is dedicated to the safety and well-being of all employees. With that in mind, this document has been formulated to address the safety and well-being of all employees and associates should an emergency occur. These guidelines will address the proper procedures to be initiated prior to a crisis by identifying certain pre-planning requirements. These guidelines will also address the procedures to be followed during and following an emergency.

Since The Company has to concern itself with emergency response both in the office environment and at the jobsite, these procedures will attempt to address broad issues peculiar to each "exposure environment". Both cases require certain pre-planning elements that may or may not require modification to suit the particular conditions.

Important questions such as "**WHO**" is in charge, "**WHAT**" action is need to be accomplished.. "**WHEN**" will help arrive to alleviate the emergency,... and "**HOW**" are we to respond for our action's and return back to normal... need to be addressed.

Our primary consideration is the safety and health of our employees and visitors when an accident occurs. If the accident is an injury or illness all steps will be taken to get immediate medical attention. In addition any further steps will be taken to prevent or minimize injury to others.

Chain of Command

The Director of Safety is in charge when an emergency has occurred at the Main Office site. The first responder shall summon the main switchboard operator to notify of an emergency, and the switchboard operator shall notify the Director of Safety. The Director shall appraise the situation and determine what emergency response personnel are necessary. In the absence of the Director, another pre-selected Manager will assume the responsibility.

When an emergency has occurred on the jobsite, the SUPERVISOR shall be in charge of operations. When absent, the first line Foreman shall be in charge. All personnel shall be notified of emergency numbers that can be called, by establishing and posting the numbers for emergency response.

An EMERGENCY RESPONSE TEAM will be on alert to respond to an accident or other emergency. Their responsibility may be to administer first-aid, prepare for transport, or conduct evacuation procedures.

Alarms & Communication System

Should an emergency require evacuation of office personnel, an announcement will be made over the public address system. The announcement will state: "We have an emergency ... please evacuate the building." The announcement will then be repeated to insure all have been warned.

Should an emergency require evacuation on the jobsite, an emergency warning device such as a whistle, siren or public address system will be sounded to signal an evacuation is required. When working at a client jobsite with evacuation systems and controls in place, company employees will adhere to those specific systems.

To summon the proper authorities to respond to an emergency, predetermined names and phone numbers of key persons to be contacted shall be posted to be immediately available. Those key numbers shall include as a minimum: FIRE, POLICE, AMBULANCE, DOCTOR and/or HOSPITAL.

Evacuation Procedures/Routes

When an alarm or instruction to evacuate the area has been sounded, all personnel will proceed to the nearest or pre-selected exit. All processions will be in an orderly, unhurried manner. All will proceed immediately, and adhere to any instruction that may be given by the emergency response team.

When outside the building, proceed to the predetermined area or to a location that is at least 250' from the building. Be careful not to interfere with emergency response vehicles. Do not attempt to move personal vehicles, unless instructed to do so. All routes of travel must remain open to response vehicles.

No one is to return to the structure or the site until **instructed** to do so.

System to Account for Personnel

The Emergency Response Team will 'sweep' the area to insure all personnel have reached the safe zone away from the affected area. To 'sweep' may simply be to communicate or shout for any apparent occupants, should the risk be too great to search the area. An optional sweep of the safe zone may be sufficient to account for missing persons.

Constant communication will be maintained by Emergency Response Team via direct communication or by portable radio to account for all personnel.

Drills and Review

There shall be an annual drill conducted at each location, to practice emergency evacuation procedures. This drill will serve as an annual review that will be critiqued by management to determine the suitability and performance of this plan.

Note:

An appendix to the Emergency Response Plan should be included to summarize Emergency Safety Procedures via a check off list for various types of emergencies.

Site Access and Control

A lookout may be posted to determine the arrival of emergency vehicles. If necessary the lookout will direct emergency vehicles to the desired location to those requiring assistance. Additional traffic control may be necessary, depending on response by local police, fire department or other emergency response personnel. The important consideration is to maintain an open route for responders to access the site. Do not allow curious onlookers to block any access or otherwise confuse the process.

Should the duration of evacuation occur over an extended period, arrange for the transport and relocation of evacuated personnel.

As soon as possible, preserve the accident scene. When the emergency response process has ended, secure the area. This will enable an evaluation of the potential causes of the emergency or situation. To 'secure' may mean the area should be barricaded or by some other means isolated to restrict access into the area.

Handling the Media

Prearrange for a spokesperson to handle any media exposure. If possible defer all comments to the media until the spokesperson can be reached. If the company spokesperson is not available, the person in charge should give the press release.

The purpose of reporting the incident is to inform concerned people about the circumstances surrounding the event. The report should indicate clear, exact details that describe the elements of the incident without utilizing overzealous descriptive adjectives. Report only information that is desired to be released. Attract the positive attitudes, such as how the Company has handled the emergency response.

Be prepared for an emergency. Preplan an acceptable response that will compliment the Company's attitude on employee safety.